

Ministry of Government and Consumer Services

Notice of Meeting of Owners under s. 34 (5) of the Condominium Act

Information for owners about a meeting to elect directors called under s. 34 (5) of the Condominium Act

Instruction

This PDF form can be filled out electronically and then saved or printed. When filled out electronically, the form is dynamic – for example, text boxes will expand as you enter information, and checking certain boxes may cause items to appear or disappear as necessary. The blank form can also be printed in full, and then filled out in hard copy. If you are filling out the form in hard copy and you need more space, you may enclose additional sheets of paper with the form.

Meeting Information					
Condominium corporation's name					
This meeting is being called by because					
name of owner					
there are no longer any directors on the board.					
the number of directors remaining on the board are not sufficient for a quorum, and the remaining directors have not called a meeting to fill the open positions.					
1. Date and Time of the Meeting					
2. Place of the meeting					
3. The nature of the business to be presented at the meeting is (a meeting agenda may be included with this form)					
4. Please describe below the quorum needed for any part of this meeting:					
The reference to "units" here does not include units that are intended for parking or storage purposes, or for the purpose of providing space for services or facilities or mechanical installations, unless all of the units in the corporation are those kinds of units. Only owners that are entitled to vote at the meeting and are either present at the meeting or represented by proxy can count towards quorum. If this is a pre-turnover meeting under s. 42(6) of the <i>Condominium Act, 1998</i> , please see s. 42 (10) of the Act to determine who counts towards quorum.					
5. A by-law of the corporation authorizes methods of being present at the meeting, in addition to attending in person or by proxy (e.g., by phone or online)					
Yes					
□ No					

6. A by-law of th phone or online)	•	es voting methods, in ac	ddition to voting by a show	of hands, by ballot, by proxy (e.g., by
Yes				
☐ No				
The methods of	voting are			
				any matters by proxy, you must use the y also be available from your corporation.
The total number each position, a		ard that are the subjec	t of an election at the mee	ting, and the term or remaining term of
The number of powner-occupied		ıbject of an election at t	the meeting and that are r	eserved for voting by owners of
The total number	er of positions on the bo	ard is		
all references in	this form to "unit(s)" sh	ould be read as referen	•	non elements condominium corporation,) in the corporation," and all references to e corporation".
			ations, see s. 29 (1) of the copies of which are include	Condominium Act, 1998 and s. 11.6 of d with this notice.
Dated this	day of		, -	
day of month		month	year	

The methods of being present are